

Cordova Bay 55 Plus Association

FIRE SAFETY PLAN

IF YOU HEAR A FIRE ALARM:

- **EVACUATE** via the nearest safe exit. **WALK**, DO NOT RUN.
- **ASSIST** persons requiring assistance.
- **ASSEMBLE** at the baseball backstop near the S.E. corner of Centre.
- **REMAIN QUIET.**
- **LAST PERSONS OUT** are to ensure all rooms are evacuated and, if safe to do so, that all windows and doors are closed.
- **DO NOT RE-ENTER** the building until advised to do so by the authorities.

IF YOU DISCOVER A FIRE :

- **ACTIVATE** the closest fire alarm at a pull station located in each room.
- **PHONE 911**; give details asked for by the authorities
- **FIGHT THE FIRE** with extinguishers **ONLY** if it is small and you are not alone
- **EVACUATE** via the nearest safe exit if the fire is out of control.
- **ASSIST** persons requiring assistance.
- **ASSEMBLE** at the baseball backstop near the S.E. corner of Centre.
- **REMAIN QUIET.**
- **LAST PERSONS OUT** are to ensure all rooms are evacuated and, if safe to do so, that all windows and doors are closed.
- **DO NOT RE-ENTER** the building under any circumstances.

IF YOU ARE TRAPPED IN THE BUILDING:

- **CLOSE DOORS** between you and the fire.
- **PHONE 9-1-1** and provide your name and location to the authorities.
- **HANG A MARKER** of some form (towel, etc.) from a window to alert rescuers to your location.